



COUNTY OF LOS ANGELES

FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE
LOS ANGELES, CALIFORNIA 90063-3294
(323) 881-2401

P. MICHAEL FREEMAN
FIRE CHIEF
FORESTER & FIRE WARDEN

January 17, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California

Dear Supervisors:

**USAR WAREHOUSE PROJECT
APPROVE APPROPRIATION ADJUSTMENT
APPROVE PLANS AND SPECIFICATIONS AND ADVERTISE FOR BIDS
SPECS. F0002; C.P. 70591
(3-VOTES) (THIRD DISTRICT)**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICE THAT
YOUR BOARD, ACTING AS THE GOVERNING BODY OF THE CONSOLIDATED
FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Find that this project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to the State CEQA Guidelines, under Section 15302.
2. Approve the attached appropriation adjustment (Enclosure A) to transfer \$1,271,000 to the USAR Warehouse Project (C.P. No. 70591) from the Fire District's Accumulated Capital Outlay Fund – Services and Supplies.
3. Approve the total project budget of \$2,134,150 for the USAR Warehouse Project (CP No. 70591).

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS
ARTESIA
AZUSA
BALDWIN PARK
BELL
BELL GARDENS
BELLFLOWER
BRADBURY

CALABASAS
CARSON
CERRITOS
CLAREMONT
COMMERCE
COVINA
CUDAHY

DIAMOND BAR
DUARTE
EL MONTE
GARDENA
GLENDDORA
HAWAIIAN GARDENS
HAWTHORNE

HIDDEN HILLS
HUNTINGTON PARK
INDUSTRY
INGLEWOOD
IRWINDALE
LA CANADA FLINTRIDGE
LA HABRA

LA MIRADA
LA PUENTE
LAKEWOOD
LANCASTER
LAWNDALE
LOMITA
LYNWOOD

MALIBU
MAYWOOD
NORWALK
PALMDALE
PALOS VERDES ESTATES
PARAMOUNT
PICO RIVERA

POMONA
RANCHO PALOS VERDES
ROLLING HILLS
ROLLING HILLS ESTATES
ROSEMEAD
SAN DIMAS
SANTA CLARITA

SIGNAL HILL
SOUTH EL MONTE
SOUTH GATE
TEMPLE CITY
WALNUT
WEST HOLLYWOOD
WESTLAKE VILLAGE
WHITTIER

4. Approve the plans and specifications for the construction of the USAR Warehouse, located at 12605 Osborne Street, Pacoima, at an estimated construction contract cost of \$1,546,923 and instruct the Executive Officer-Clerk of the Board of Supervisors to advertise a call for bids for this project.
5. Authorize the Fire Chief of the Consolidated Fire Protection District (the Fire District) to revise and execute changes to the plans and specifications as required prior to the closing time for bids, provided such amendment does not increase the estimated cost of construction.
6. Authorize the Fire Chief to receive bids at 900 S. Fremont Avenue, Alhambra 91803, on the date and time prescribed on the Notice Inviting Bids (Enclosure B), on behalf of the Board of Supervisors.
7. Authorize the Fire Chief to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule that conforms to the applicable contract and bid specifications for a not-to-exceed fee of \$5,000 funded by existing project funds and establish the effective date following Board approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

Approval of the above recommendations will allow the Fire District to advertise for construction bids for the Urban Search and Rescue (USAR) Warehouse at the Fire District's Pacoima Complex in the City of Pacoima, with an anticipated completion date of June 1, 2006.

Since 2001, the Fire District has significantly increased the amount of equipment it utilizes for urban search and rescue operations, as required by the Office of Homeland Security. The current capacity of the USAR designated warehouse at the Fire District's Pacoima Complex is insufficient for storing all of the federally required equipment. Consequently, much of this essential life-safety equipment is stored either outdoors and exposed to the elements or in storage cases at various locations throughout the complex. As such, this equipment is not well protected and not readily accessible in an emergency response situation. The Fire District proposes to construct a larger warehouse to consolidate and secure all of its USAR equipment in one location within the Pacoima complex.

The proposed warehouse is a freestanding 15,000 square foot pre-engineered building that can accommodate all USAR equipment and equipment trailers. Equipment trailers will have drive-through access in and out of the warehouse, which will enhance readiness and response capabilities in the event of an emergency.

Implementation of Strategic Plan Goals

Completion of the proposed project complies with the County's Strategic Plan Goal of Service Excellence to better serve the constituents in the County of Los Angeles and surrounding jurisdictions.

FISCAL IMPACT/FINANCING:

The estimated construction cost for this project is \$1,701,615 and includes an estimated base contract of \$1,546,923 and a change order fund of \$154,692. Upon approval of the attached appropriation adjustment in the amount of \$1,271,000, sufficient funding will be available in the Fire District's FY 2005-06 Final Adopted Capital Projects Budget to fund construction and related costs of this project (equipment, contingencies, plan check, and DPW services). The total project cost estimate for the USAR Warehouse Project is \$2,134,150. The Project Schedule and Budget Summary are detailed in Enclosure C.

The proposed project is funded entirely by the Fire District's Accumulated Capital Outlay Fund.

Operating Budget Impact

Upon completion of the USAR Warehouse Project, there will be no impact to the operating budget because the project replaces an existing facility.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The plans and specifications will be on file at the Department of Public Works, 900 S. Fremont Avenue, Alhambra 91803, where interested persons may examine them. Should copies be desired, they may be obtained from the above address.

Contractors will be in compliance with the Board Motion of April 19, 1991, regarding contract opportunities for Community Based Enterprises (CBE). To assure accessibility of the plans by CBEs, the documents will also be available for review at commercial plan rooms at no cost to the County or District.

The contract will contain a provision requiring the contractor to give the right of first refusal to displaced County employees, if the contractor requires additional personnel after the award of contract.

A standard contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract, if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees and shall require each subcontractor to notify its employees about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigations history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

ENVIRONMENTAL DOCUMENTATION:

The proposed project replaces several smaller structures with one new structure of substantially the same purpose and total capacity as the replaced structures and is, therefore, categorically exempt from the provisions of CEQA, pursuant to Section 15302 of the State CEQA Guidelines and Class 2 of the County Environmental Document Reporting Procedures and Guidelines.

CONTRACTING PROCESS:

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B). Following receipt of bids, the Fire District will return to your Board to request approval of a construction contract award, tentatively scheduled for February 7, 2006.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with the County" website.

The District has evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to this construction contract, as this contract is for non-Proposition A services.

Participation by Communities Business Enterprises (CBE) in the project will be encouraged through the CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES:

There will be no negative impact on current County services or projects during or after construction. California Task Force II urban search and rescue services will continue to be provided during construction, and upon completion of USAR Warehouse, the County's investment in life-safety equipment will be better protected and secure.

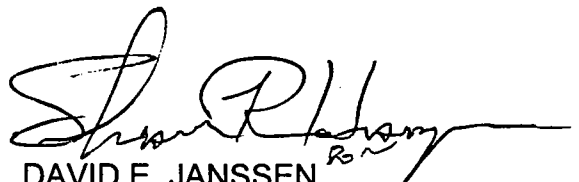
CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Officer (Capital Projects Division) and one adopted copy to the Fire District.

Respectfully submitted,

Handwritten signature of P. Michael Freeman in black ink. The signature is stylized and includes the initials "PMF" in the upper right corner.

P. MICHAEL FREEMAN
Fire Chief

Handwritten signature of David E. Janssen in black ink. The signature is stylized and includes the initials "DEJ" in the upper right corner.

DAVID E. JANSSEN
Chief Administrative Officer

PMF:er

Enclosures A-C

c: Executive Officer
County Counsel
Department of Public Services
Office of Affirmative Action

January 17, 2006

ENCLOSURE A

**USAR WAREHOUSE PROJECT
APPROVE APPROPRIATION ADJUSTMENT
APPROVE PLANS AND SPECIFICATIONS AND ADVERTISE FOR BIDS
SPECS. F0002; C.P. 70591**

APPROPRIATION ADJUSTMENT

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 390-06
 DEPARTMENT OF FIRE

Dec. 8, 2005

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR**3-VOTE****Fiscal Year 2005-06****SOURCES:**

Fire Department
~~Capital Project~~ ACO Fund
 Services & Supplies
 J13-FR-50099-2000
 \$ 1,271,000

USES:

Fire Department
~~Capital Project~~ ACO Fund
 CA-TF2 Warehouse Building
 Building & Improvements
 J13-FR-70591-6014
 \$ 1,271,000

This Budget Adjustment is necessary to transfer \$1,271,000 from Services and Supplies to allow for the construction of the CA-TF2 Warehouse Building located at the Pacoima Facility.

Theresa Barrera

THERESA BARRERA, ASSISTANT CHIEF, FMD

CHIEF ADMINISTRATIVE OFFICER'S REPORT

REFERRED TO THE CHIEF
 ADMINISTRATIVE OFFICER FOR—

ACTION

✓

RECOMMENDATION**AUDITOR-CONTROLLER**

BY

*Helmut Jung*No. 22112-28-2005**APPROVED AS REQUESTED****AS REVISED***Dec 28, 2005**Jan. 12, 2006***APPROVED (AS REVISED):
BOARD OF SUPERVISORS**

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BY

DEPUTY COUNTY CLERK**SEND 6 COPIES TO THE AUDITOR-CONTROLLER**

January 17, 2006

ENCLOSURE B

**USAR WAREHOUSE PROJECT
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PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code, Section 20125, you may publish once a week for two weeks in a weekly newspaper, or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC FEE</u>	<u>DATE OF BID OPENING</u>
3	F0002	USAR Warehouse	\$75	February 14, 2006

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, 1st Floor, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please call (626) 458-2563. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in the Architectural and Engineering Conference Room, 8th Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

PRE-BID CONFERENCE

The Department of Public Works will hold a pre-bid conference at 11:00 a.m. on February 2, 2006, at the project site located at 12605 Osborne Street, Pacoima, California, 91331-2129, to provide information on the project, bidding process, and answer any questions that the

potential bidders may have. For further information, please contact Mr. David Asato with Public Works Project Management Team at (626) 458-2586.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 S. Fremont Ave.), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7:00 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7:00 a.m. a 5:30 p.m.

**By order of the Board of Supervisors of the County of Los Angeles, State of California,
dated January 17, 2006.**

Specs. F0002 VIOLET VARONA-LUKENS, EXECUTIVE OFFICER OF THE
GOVERNING BODY OF THE CONSOLIDATED FIRE PROTECTION DISTRICT

January 17, 2006

ENCLOSURE C

**USAR WAREHOUSE PROJECT
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Project Needs Assessment *	NA
Project Feasibility *	NA
Project Program *	NA
Design Construction Document Submittal * Jurisdictional Approval	4/01/05 12/01/05
Construction Bid and Award	2/07/06
Construction Substantial Completion Project Acceptance	6/01/06 9/05/06

*** Indicates completed activities.**

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Land Acquisition	\$ 0
Construction	
(a) Base Construction	\$ 1,546,923
(b) Change Order Fund	\$ 154,692
Subtotal	<u>\$ 1,701,615</u>
Equipment	
(a) Telecommunications	\$ 10,000
Design	
(a) Plans and Specifications	\$ 65,150
Consultant Services	
(a) Soil Studies	\$ 2,100
(b) Programming / Needs Assessment	\$ 38,000
Subtotal	<u>\$ 40,100</u>
Other Expenditures	
(a) Deputy Inspection Services	\$ 65,000
(b) Contingencies	\$ 100,550
(c) Affirmative Action	\$ 2,500
Subtotal	<u>\$ 168,050</u>
Jurisdictional Review and Plan Check	\$ 10,000
County Services:	
(a) Department of Public Works – AED Services	\$ 103,235
(b) LACoFD Project Management	\$ 36,000
Subtotal	<u>\$ 139,235</u>
TOTAL	\$ 2,134,150